

Enterprise Configuration Management Implementation (ECMI)  
Deliverable 90.1.1b

**Report Coverage:**

Phase 1 Period 1 (for the period 01/01/02-01/31/02) [Project Level Peer Review Process]

**Executive Summary:**

The three major goals for this period were accomplished:

1. *Revise the Enterprise CM Deployment Plan*
2. *Continue ECMI participation in the integration process for enterprise configuration management*
3. *Initiate the project level peer review process for enterprise configuration management*

The two measurements (attachments B and C) and the five weekly meeting agendas with work products embedded are included as attachments D through H. **(These documents are embedded – see the attachment matrix at the end of the document.)**

The third goal is the most exciting:

- Mod Partner distinct projects were divided into priority groups 1 and 2 (priority 1 being those involving the development of software).
- Priority 1 peer reviews began on January 14, 2002. As of January 31, three peer reviews have been conducted. (See the weekly meeting agendas for the reports).

The second goal is also exciting:

- The BTA processes will be included in the current revision effort of the CM Process Flowchart.
- The encryption issue was passed to the ASG for research and recommendations. The ASG met on January 23, 2002. The AWG is scheduled to meet and discuss the ASG recommendations on February 7, 2002.
- A parallel escalation initiative is the draft revision of the CM Process Flowchart to include both the project and enterprise level asset libraries as well as the escalation procedure.
- VDC Operations is in the process of refining its escalation procedure. The link to the VDC Operations process will be included in the current revision effort of the CM Process Flowchart.

**Recommendation:**

The ECMI task order group is continuing to succeed as an enterprise level integrator. The next step in the enterprise level integration process is to draft an updated CM Process Flowchart and incorporate the AWG / ASG escalation process, the VDC Operations escalation process, and the enterprise level asset library process. There is also planning to become involved in the Consistent Data initiative in a fashion similar to involvement with BTA. The recommendation is to continue the “low key” approach of configuration management being a “discipline” as both ECAD and ECMI continue to show the value of CM to the business communities as well as the technical support organizations within SFA.

**Objectives For This Period:**

See Attachment A for objective details.

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<b>OBJECTIVE</b>	<b>STATUS</b>	<b>Objective Start Date</b>	<b>Objective Completion Date</b>	<b>COMMENTS</b>
Baseline and measure	Continues for the life of the project	12/7/01	10/11/02	Two reports for the period.
Continue the integration process of enterprise configuration management with other parts of SFA such as VDC and BTA	In process	Started 10/01/01	Ends 9/30/02	ECMI: <ul style="list-style-type: none"><li>• has electronic space for three ECM functions</li><li>• is secretariat for three ECM functions</li><li>• attends four ECM committee meetings</li><li>• is revising the CM Process flowchart to provide more detail into the enterprise level functions</li></ul>

**Objectives for the Next Period:**

Update the Enterprise Configuration Management Deployment Plan  
Continue and expand presence on enterprise wide committees  
Continue the draft revision and expand detail concerning CM enterprise level procedures  
Continue process codification and measurement of effectiveness  
Continue project level CM activities

**Observations:**

**Focus**

The focus of the ECMI task order group has been fourfold:

- Establishing the organizational and documentation support necessary to accomplish the task
- Researching documentation to better understand implications of the Statement of Objectives
- Establishing a presence among some of the enterprise level organizations
- Establishing a presence among some of the project level organizations

**Expectation**








During Phase I the ECMI task order group expects to:

- Refine the SAPG communication / marketing / and deployment plans for other organizations to implement above the project level and for the task order group to implement within the modernization projects.
- Continue to expand the presence of ECMI among other enterprise level organizations.
- Continue to expand the presence of priority 1 project level peer reviews.
- Integrate the project CM peer review effort with the SLC Deployment task.

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- Assist in prototyping an ECM escalation issue.
- Begin negotiations to support documentation requirements needed for both the GRS24 initiative and for CM documentation archiving in general.

**List of included Documents:**

A	Details for each Period Objective	 "ecm details 02 06a 02.doc"
B	CM Measurement Report 5	 "ecm measure report 5 01 15 02.doc"
C	CM Measurement Report 6	 "ecm measure report 6 01 31 02.doc"
D	Weekly Status Agenda 1	 "ecm weekly meeting agenda 01 03 02.doc"
E	Weekly Status Agenda 2	 "ecm weekly meeting agenda 01 10 02.doc"
F	Weekly Status Agenda 3	 "ecm weekly meeting agenda 01 17 02.doc"
G	Weekly Status Agenda 4	 "ecm weekly meeting agenda 01 23 02.doc"
H	Weekly Status Agenda 5	 "ecm weekly meeting agenda 01 31 02.doc"